Project no. 518128

EFORWOOD

Tools for Sustainability Impact Assessment

Instrument: IP

Thematic Priority: 6.3 Global Change and Ecosystems

Deliverable PD6.3.2
EFORWOOD Training Plan based on gap analysis

Due date of deliverable: Month 20
Actual submission date: Month 26

Start date of project: 011105
Duration: 4 years

Organisation name of lead contractor for this deliverable: **EFI**

Final version

Project co-funded by the European Commission within the Sixth Framework Programme (2002-2006)		
Dissemination Level		
PU	Public	
PP	Restricted to other programme participants (including the Commission Services)	x
RE	Restricted to a group specified by the consortium (including the Commission Services)	
CO	Confidential, only for members of the consortium (including the Commission Services)	

PD 6.3.2: EFORWOOD Training Plan based on gap analysis.

The Training Plan represented by the matrix below is based on two Training Needs surveys carried out among all EFORWOOD Module and WP leaders.

In March 2006 a first TN questionnaire was sent out to all Eforwood Module leaders with the request to coordinate the distribution to their WP leaders. Seven responses were received.

In May 2006 a second TN questionnaire was sent out to all Eforwood Module and WP leaders. Twelve responses were received.

Interviewees were asked, by means of open questions, to identify the training themes and desired results most relevant to them. Interviewees were also asked to suggest target groups for that training and format of the training.
It was decided to leave the questions open, in order to extract the respondents' personal priorities. In other words, to find out which connotations respondents have when confronted with the concept of training.

Additional input was gathered during the workshops taking place at the EFORWOOD week in Carcavelos, Portugal in November 2006.

The training needs matrix includes a listing of training themes, desired results, target groups for training and format of training. The listing is not ranked, as the responses identified a wide range of possible training themes, making it non-justifiable to apply a ranking. Hence, all training themes identified by the respondents are listed, although some grouping has been applied, for the sake of clarity.

The outcomes of the Training Needs survey (the matrix, i.e. the Training Plan) have been incorporated in the EFORWOOD Communications Strategy (March 2007), together with the results of the other surveys (i.e. Dissemination and Exploitation Plan ; Knowledge Transfer Plan).

EFORWOOD Training Plan (12-2006)

Training Theme	Desired Results	Target Groups for Training							Format of Training				
		Internal	Cross-Module	External					Seminars / workshops	e-workshops / e-courses	Online tutorials	Tutorials on paper	Other
				Industry	EU Policy-makers	Research	Citizens						
1. The use of partial ToSIA applications	Improve the handling of ToSIA	X							X		X		
2. Cross-module co-operation and training	Improve communication and understanding of needs and expectations among Modules		X						X				
3. Processes behind Modules' work	Increasing understanding of the partial processes in each Module		X						X	X	X		
4. The use of the database(s)	Avoid misinterpretation of the data in the database(s)	X									X	X	

#	Topic	Objective	1	2	3	4	5	6	7	8	9	10
5.	The use of the stakeholder database	To be better prepared for stakeholder interaction	X								X	X
6.	The use of indicator(s)	A common understanding on the applicability and use of the indicators	X	X	X	X	X				X	X
7.	Integration of reports complementary to ToSIA	Share knowledge of (parts of) the background to ToSIA	X	X							X	X
8.	Administrative/management issues	A common understanding on the administrative demands on the project	X	X							X	X
9.	Market / Consumer perspective	Understanding the market and consumer perspective on the FWC		X					X			
10.	Interpreting stakeholder feedback	Understanding the needs of stakeholders		X	X	X	X	X	X			

11. Guidance on tools working with/within TOSIA	Stakeholders are able to work with ToSIA			X	X	X			X			
12. Understanding of the chains in the FWC	Stakeholders understand the FWC			X	X	X	X			X	X	
13. Guidelines on the definition and selection of externalities in FWC	Definitions used and choices made in the development of ToSIA are clear to stakeholders			X	X	X				X	X	
14. Protocols for the implementation and CBA, CEA and MCA analyses with the corresponding results	Stakeholders know how to implement CBA, CEA and MCA and their results			X	X					X	X	
15. Software models for MCA of the FWC	Stakeholders know how to operate software models for MCA of the FWC					X			X			