

EFORWOOD IP Board meeting (20) – Minutes

Date: September 3, 2007, 09:30-18:00. Meeting at the Faculty of Forestry, Warsaw Agricultural University, Warsaw, Poland.

Participants

IP Board members:

Gero Becker (GB), M3	-
Jean-Michel Carnus (JMC), M2	Present
Arie Hooimeijer (AH), M4	Present
Denis Mc Gowan (DMG), M6	Present
Carl Olsmats (CO), M5	Present
Piotr Paschalis (PP), M0	Present, for Items 1 and 3 replaced by Dariusz Zastocki
Risto Päivinen (RP), M1	-
Kaj Rosén (KR), M0	Present, chairman

Others:

Gunilla Rodfors (GR), M0	Present, secretary
Marcus Lindner (ML), M1	Present
Diana Vötter (DV), M3	Present

1. Opening and adoption of agenda

Responsible

KR welcomed the participants to the 20th EFORWOOD IP Board meeting and PP heartily welcomed them to the Faculty of Forestry at the Warsaw Agricultural University.

2. Issues from the last IP Board minutes (19)

Item 4 Status of deliverables

DMG confirmed that D deliverables can now be publicly advertised on the open Portal page.

Since June 13, 2007, all D deliverables accepted by PP have been externally evaluated.

Decision:

- Generally, deliverables marked "PU" should from now on be published on the Portal, PD deliverables only after decision by KR and the author, one by one. DMG, KR, all
- PP to hint to the coordinator whether a PD deliverable is publishable on the Portal or not. PP

The rest of the Items had either been taken care of or are covered by Items in the current minutes.

3. Scientific Officer

Karin Zaunberger is about to leave her position as responsible for EFORWOOD. Appointment of a new Scientific Officer is not foreseen until

November. A history of the Scientific Officers of EFORWOOD and some consequences of the many changes were presented by GR.

Decision:

- KR to contact Karin Zaunberger within the next few days concerning the future planning and the payment. KR

4. EFORWOOD Annual reporting

A "roadmap" of the EFORWOOD Annual Reporting process for year 2 had been distributed by GR and was commented by her.

The compilation process including budget and Implementation Plan for months 25-42 (the upcoming 18 months' period) was commented by KR.

Decisions:

- DMG and the IPB accepted the deadline of September 28, 2007, for delivery of all material to the "Plan for using and disseminating the knowledge" by all partners to DMG, and for the compiled version to be delivered by DMG/Isela to GR before October 15. DMG, all partners
DMG/Isela
- DMG accepted the other deadlines of the "roadmap" (matter discussed due to DMG's long holiday during the reporting period). DMG
- GR will distribute the "roadmap" with instructions to all partners soonest during Week 36, 2007, following the same principles as for Year 1. GR
- KR will within 2-3 weeks distribute the complete 13-30 months' Implementation Plan incl. a new proposed budget with amendments and marks for suggested contributions by the Modules (deadline: November 1, 2007). KR
- The working timetable for ToSIA development should be developed further to be used by the Module leaders as background material for the next Implementation Plan. KR

5. Status of deliverables

KR reported to be quite content as regards the inflow of finalised Deliverables except in the case of M4 partner CEI-Bois and some formal lacks as regards some M6 deliverables.

Decision:

- An explanation of the reasons for the delays will have to be delivered by CEI-Bois, indicating when the reports will be delivered, or it will have to be agreed with the Commission to delete these deliverables, should they already be outdated and without interest. AH, CEI-Bois, KR

6. EFORWOOD Conference, Brussels

GR reported that there are yet only 33 registrations for the Conference, out of which only 5 non-EFORWOOD persons/organisations. Deadline for registration is September 7, 2007.

Decision:

- DMG to finalise the speakers' list and update the programme accordingly for distribution to registered participants. DMG
- DMG promised to contact all partners, as suggested by GR, urging them to contact and to make at least one of their main external contacts to register to the Conference, which should result in at least some further 35 participants. DMG, all
- NGOs who took part in the Kerkrade and in the SENSOR meetings KR, GR,

- should be invited. DMG
- KR would continue to contact Commission people as speakers and to attend. KR
- DMG will contact the FTP for advice concerning MEPs to invite as speakers. DMG
- DMG to contact all confirmed speakers for Conference Day 1 and 2 by letter/e-mail, informing them about detailed conditions (speaking time, documentation etc, practical info) and asking for their needs of equipment, food etc. DMG
- DMG to distribute detailed information concerning the Poster sessions to all Modules (A0 format, background template for giving all posters a similar look, maximum 5 posters per Module, delivery time and place, etc, etc). DMG, all

7. EFORWOOD Week, Brussels

The current planning situation (registration, programme, social event, etc) was presented. A lesson from Zvolen was to focus more on plenary sessions this time.

GR reported that there are as yet only 20 registrations for the EFORWOOD Week. Deadline is September 7.

Decisions:

- The IP Board meeting was moved from Wednesday morning, October 3, at 09:00-11:00 to Tuesday afternoon, October 2, at 15:00-17:00 and Maria, KR
- Session S17 European FWC Task Force Meeting was moved from Wednesday afternoon, October 3, at 17:00-18:30 to Wednesday morning, October 3, at 09:00-11:00 Maria, RP
- The title of session S10 should be changed. KR, Maria
- The thus updated EFORWOOD Week programme should be uploaded to the Portal and the changes announced to partners by e-mail. Maria
- KR or Maria will distribute a letter, informing partners that it is anticipated that they attend the Conference on Tuesday in order to be updated for the EFORWOOD Week Sessions. KR or Maria

8. Road-show

In order to sell EFORWOOD, KR and Christian Gamborg have drawn up a "road-show" of 7-8 presentations for small groups (2-10 persons) of selected industry or NGO persons each time. For this, KR has produced a series of 15-16 slides. KR's main aim with the road-show is to make EFORWOOD better known and to straighten out some question-marks. It should be discussed how the Federations would be linked to the presentations.

Decisions:

- KR will send his presentation to the IPB after the current meeting. KR
- Each Module- leader is asked to provide 2-3 industry and/or NGO representatives to invite to the road-show presentations. They should be persons with a central position in big or small companies (R&D directors, social responsibility people etc). M-leaders
- At each presentation, a national EFORWOOD representative shall be present as a natural link to local sector conditions. KR, Christian Gamborg
- The Tuesday, October 2, meeting with Commission Officials from different DGs is cancelled. We will wait for a better opportunity for such a meeting when we have a permanent Scientific Officer in place. KR

9. Priority list on indicators

KR reminded the IPB that a stakeholder meeting on indicators has taken place (Kerkrade 2006) but that a stakeholder meeting on scenarios remains to be arranged.

Decisions:

Terminology

- "FWC indicators" represent the general FWC sustainability framework and are compatible with other, broader sets of indicators.
- ToSIA may or may not use the full set of FWC indicators.
- "Data collection protocols" specify details on data collection for indicators calculation in EFORWOOD.

Additional experts to the Task Force on Indicators

- According to former decisions the Task Force has the following composition: Ewald Rametsteiner, Elisabeth Le Net, Jörg Schweinle, Jobien Laurijssen, Åsa Moberg, Irina Prokofieva (or somebody appointed to take her role); additionally: Staffan Berg and Diana Vötter.
 - On the request by Ewald Rametsteiner the following experts were added to the Task Force: Martin Cerny (WP1.2), Marcus Lindner (WP1.4) and Manfred Lexner (WP1.5).
 - ER has the mandate to include a person from WP1.3 after consultation with Birger Solberg.
 - ER is welcome to come back on this issue, should he be of another opinion concerning e.g. decided names.
- TF on Indicators

Ewald Rametsteiner
Ewald Rametsteiner

Task Force on Indicators vs. Working Groups on Data Collection

- The TF on Indicators is responsible for proposing necessary revisions of the structure of the FWC Indicator framework for the IP Board to decide upon and to coordinate the 5 Working Groups on Data Collection.
 - The Working Groups on Data Collection are responsible for defining the details necessary to perform data collection.
 - Responsible for compiling the material are Staffan Berg and DV.
 - ER has a special responsibility (supervision task) for moving the work of the 5 Data Collection Groups forward and for appointing people to ensure the flow of results.
- TF on Indicators

WGs on Data Collection
Staffan Berg,
DV
Ewald Rametsteiner

Indicators to be dropped from the further data collection for Single FWCs and Case Studies – strategy to be adopted

- Class 2 and Class 3 indicators: The IP Board decides that no indicators shall be dropped at the moment. The Data Collection Groups should specify until October the data collection protocols for Class 2 indicators and, where possible, until December 1 the Class 3 indicators. All Modules should consider whether this approach is realistic. If not, the matter should be reconsidered at the November 9 IP Board meeting.
 - Class 4 indicators: These were originally decided to be dropped but shall now be kept in the Reference list but be marked as "Special cases" which shall not be treated within EFORWOOD.
- The Data Collection Groups, Modules

Allocation of resources to data collection

- The matter will be handled in the upcoming budget process. KR

Collection of feed-back on the experiences so far from data collection, to be used for revision of data collection protocols and improvement of the Data Client – who to distribute and receive answers

- A quick survey suggested by Ewald Rametsteiner, to get feed-back on why everything cannot not yet be found in the database, was approved. TF on Indicators
- The Task Force on Indicators will distribute the survey and receive the answers. TF on Indicators
- A training course was decided to be arranged by ML and ISA as soon as possible and not later than end of November this year. ML, ISA

Speeding up the data collection

- The IP Board urges the EFORWOOD partners to speed up the collection of data during the next 3 coming weeks for the Scandinavian and Baden-Württemberg single FWCs. ML to formulate a letter on the matter and distribute to the M-Leaders. All, ML

Stakeholder interaction

- Christian Gamborg is given the mandate to organise a stakeholder interaction based on the list of indicators when the draft is ready in the beginning of October. (Ref. "FWC Indicator – rev. set draft, Internal Working Document for FWC – SI Task Force meeting 23-24 August, 2007, Vienna, Austria (BOKU).) Christian Gamborg
- Next Stakeholder meeting, focussing on scenarios, will take place in connection with the evaluation of EFORWOOD Year 2 (Day 1: Evaluation; Day 2: EAP and Stakeholder interaction meeting. Probable location: Brussels.) KR, Christian Gamborg

10. Reference futures and scenarios

The result of the teleconference of the Task Force on Scenarios on August 29 was a more narrow definition of the A1 and B1 Reference futures. A draft of the Reference futures was presented.

Decisions:

- The IP Board agreed to limit the definition of the Reference futures even further, especially as regards the inclusion of new policies as drivers, and to take out the global change as influencing tree growth and include it among the scenarios instead. Implemented policies (current and decided/anticipated) should be more or less the same for A1 and B1 (although the impact from policies may be very different). Gert-Jan Nabuurs
- The Task Force on Scenarios was asked to continue its work and to contact the Modules for getting their clear suggestions on the matter. Gert-Jan Nabuurs, Modules

11. Next meetings

- **IPB:** October 2, 15:00-17:00, Brussels (**Please note the new date and new time!)(Participants to the EFORWOOD Week Social Event will be picked up at the meeting point in Brussels at 18:00.)**
- **IPB:** November 9, 13:00-15:00 (CET), telephone conference*
- **IPB:** December 5, 13:00-15:00 (CET), telephone conference*

* Main themes will be the Annual Reporting and Indicators and Scenarios.

12. Any other business

How to optimise dissemination

ML stated that the distribution of the video from the ToSIA training course is six months late (will be distributed this week) and suggested that dissemination should be better prepared and that lessons should be learnt from experiences so far.

Decision:

- DMG should ask for feedback when distributing the video (and other "deliverables"). DMG

Date as above.



Gunilla Rodfors



Kaj Rosén