



## **EFORWOOD General Assembly Meeting (4) - Minutes**

Time and place: May 8, 2007, at 14:00-14:45 in Hotel Kaskády, Zvolen, Slovakia.

### **Item 1. Formalities**

1. Bo Jellesmark Thorsen, KVL, was appointed meeting Chairperson as neither the Chairman nor the vice Chairpersons were able to attend the meeting.
2. Gunilla Rodfors, Skogforsk, was appointed meeting Secretary.
3. 29 voting contractors were represented: 25 personally present and 4 through proxies. 9 contractors were not represented. The list of voting contractors and the 4 proxies can be found in Appendix 1.
4. Rudolf Kropil, TUZVO, and Margarida Tomé, ISA, were appointed minute-checkers and vote-checkers.

### **Item 2. Minutes from the General Assembly, Carcavelos, November 14, 2006**

5. IP manager Kaj Rosén read aloud the decisions from the General Assembly meeting in Carcavelos (the third General Assembly meeting) and referred to Item 3 below regarding a report on actions taken as a result of decisions made at that meeting.

### **Item 3. Annual reporting**

6. The Annual Report including the revised Implementation Plan were sent to the European Commission on December 14, 2006, and have been possible to find on the EFORWOOD Portal ever since (see Coordinator's page).

#### Decision

7. The General Assembly unanimously approved the Annual Report of the first EFORWOOD year and the revised Implementation Plan for the following 18 months and prolonged the commissions to the IP Board to approve the yearly activity reports stated in the Contract, including the Implementation Plan, prior to their submission to the European Commission. The commission to the IP Board lasts until the General Assembly meeting in the spring of 2008.
8. Bill Mason commented that the job of producing the first Annual Report had been done efficiently and in a well coordinated way.
9. In connection with this item, Gunilla Rodfors reported that EFORWOOD has at present a temporary Scientific Officer, who reports directly to Head of Unit Pierre Mathy. We have been promised a new permanent Scientific Officer from June 16, 2007.

#### **Item 4. Accession to the Contract and to the Consortium Agreement of a new Contractor**

10. On January 1, 2007, EFORWOOD Partner 3 KVL, Denmark, merged with Københavns Universitet. KVL will constitute a new faculty (the Faculty of Life Sciences) within the University. The merger does not involve any change of staff or any other changes regarding the EFORWOOD tasks intended for KVL.
11. The University of Copenhagen will, upon the approval of the European Commission of the Amendment of the EFORWOOD Contract accede to the EFORWOOD Consortium Agreement. A first reply from the European Commission regarding the Amendment of the EFORWOOD Contract is likely to come during May 2007.
12. In connection with this, Johannes Welling, BFH, said that BFH will also merge towards the end of the year. He promised to send more information about this merger to Gunilla Rodfors and in return be informed about what papers etc will be necessary to deliver in connection with this process.

#### **Item 5. Final payment of year 1 and preliminary payment for months 13-30**

##### Coordinator's proposal:

*As soon as the Contract for months 13-30 has been agreed with the Commission and the EC Contribution has been delivered to the Coordinator, the Coordinator will transfer the new payment to all partners according to the following calculation, based on the approved (by the Commission) first years' financial reporting from each partner:*

$$D=A-(B-C)$$

A = 85 % of the requested EC contribution by each partner for months 13-30

B = Pre-payment received in July 2006

C = Financial Cost Statement for Year 1 approved by the Commission

D = New payment

*From the total, (D), 5 % will be kept by the Coordinator for possible reallocation according to the decision made by EFORWOOD General Assembly (3) in Carcavelos.*

##### Decision

13. The proposed decision concerning the transfer of the EC Contribution was unanimously accepted by the General Assembly.

#### **Item 6. Next meeting**

##### Decision

14. The proposed decision of having next General Assembly meeting on October 4, 2007, in connection with next EFORWOOD Week in Brussels was accepted.


Kaj Rosén however reported that as it looks now, no items seem to be on the agenda for next General Assembly. Therefore the option of delegating to the IP Board to postpone the meeting, should nothing more important turn up, was accepted.

Whether there will be a General Assembly meeting on October 4 or not will be decided at the IP Board meeting of July 12.

**Item 7. Any other business**

15. Bill Mason asked if any actions were planned, following the reactions on the stakeholder presentations during this EFORWOOD Week. Kaj Rosén answered that the major part of the last plenary session of the Zvolen meeting (on Wednesday, May 9, 2007) was devoted to a discussion forum on the stakeholder presentations.
16. The Chairman thanked the hosts for having organised a successful meeting, and, wishing the project the best of success, closed the meeting.

Uppsala, May 20, 2007



Bo Jellesmark Thorsen  
Chairman



Gunilla Rodfors  
Secretary

The minutes have been approved by:



Rudolf Kropil



Margarida Tomé



Zvolen, May 8, 2007

## EFORWOOD General Assembly (4) minutes, Zvolen 2007-05-08 - Annex 1: List of EFORWOOD Voting Members

### Partner No. and name of Voting Member

1. Skogforsk	Kaj Rosén
2. EFI	Risto Päivinen
3. University of Copenhagen/KVL	Bo Jellesmark Thorsen
4. INRA	Jean-Michel Carnus
5. ALUFR	Gero Becker
6. KCPK	Arie Hooimeijer
7. STFI-Packforsk	Carl Olsmats
8. InnovaWood	Denis Mc Gowan
9. SGGW	Pawel Stanislewsky
10. IFER	Martin Cerny
11. BOKU	<i>Not represented, no proxy.</i>
12. UMB	Birger Solberg
13. ISA	Margarida Tomé
14. FR	Bill Mason
15. VTT	Margareta Wihersaari
16. BRE	<i>Not represented, no proxy.</i>
17. AIDIMA	Gus Verhaeghe
18. PÖYRY	Pia Nilsson
19. AFOCEL	Anne Varet
20. CTFC	<i>Not represented, no proxy.</i>
21. SLU	Tomas Lämås
22. ALTERRA	<i>Proxy for Gert-Jan Nabuurs: Bill Mason, FR</i>
23. CEI-Bois	Andreas Kleinschmit von Lengefeld
24. CEPI	Paul-Antoine Lacour
25. CEPF	<i>Proxy for Birte Schmetjen: Andreas Kleinschmit von Lengefeld, CEI-Bois</i>
26. KCL	<i>Proxy for Helena Wessman: Pia Nilsson, Pöyry</i>
27. FVA	<i>Not represented, no proxy.</i>
28. CIRAD	<i>Not represented, no proxy.</i>
29. BFH	Johannes Welling
30. SFI	<i>Not represented, no proxy.</i>
31. SAVCOR	<i>Not represented, no proxy.</i>
32. IBL	Wojciech Grodzki
33. TUZVO	Rudolf Kropil
34. SILAVA	Ansis Actins
35. IFE-MUAF	Emil Klimo
36. CIFOR	<i>Not represented, no proxy.</i>
37. UR2PI	<i>Proxy for Jean Noël Marien: Jean Michel Carnu, INRA</i>
38. CATIE	<i>Not represented, no proxy.</i>