

Uppsala, October 2, 2009

## EFORWOOD IP Board meeting (42) – Minutes

**Time:** September 21, 2009, 15:30-17:30 (CET) (Items 1-6) and September 22, 2009, 10:20-11:20 (CET) (Items 7-9)  
**Place:** Physical meeting (during the EFORWOOD Week at Uppsala Konsert & Kongress, Uppsala, Sweden)

### Invited

#### *IP Board members:*

Gero Becker (GB), M3	Present
Jean-Michel Carnus (JMC), M2	Present
Denis Mc Gowan (DMG), M6	Present
Carl Olsmats (CO), M5	Present
Piotr Paschalis (PP), M0	Present
Risto Päivinen (RP), M1	Present up to Item 7
Kaj Rosén (KR), M0	Present, Chairman
Helena Wessman (HW), M4	Present

#### *Others:*

Marcus Lindner (ML), M1	Present
Gunilla Rodfors (GR), M0	Present, Secretary

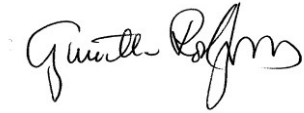
<b>1.</b>	<b>Opening</b> KR welcomed the participants to the 42nd EFORWOOD IP Board meeting.	
<b>2.</b>	<b>Minutes from IP Board meeting (41)</b> <u>Item 3</u> The sentence reading: “Regarding the Iberian Case-study, there is no need to complete the results for the Final Conference; a partial model will be presented there by Beatrix Szirmay.” should be altered into: “Regarding the Iberian Case-study, there is no need to complete the results for the Final Conference.” There will be no presentation of the Iberian Case-study at the Final Conference, as pointed out by Beatrix Szirmay.  <u>Item 10</u> KR will announce the EFORWOOD participation at the XXIII IUFRO World Congress, Seoul, August 2010, towards the end of the EFORWOOD Final Conference.	GR  KR
<b>3.</b>	<b>Present status concerning data collection and ToSIA analyses</b> <u>Update of present status and actions to be taken</u> KR stressed the importance of determining our aim regarding data collection and ToSIA analyses with regard to the Final Reporting. PP said that the discrepancies between the results of the Baden-Württemberg and the Iberian Case-studies should be explained. Tommi Suominen will be more or less alone with the ToSIA tool development this autumn. Jörg Schweinle takes responsibility for updating the deliverable on Data Collection Protocols.	

	<p>GB asked when people can start working with the data client and the ToSIA tool (at present for the Baden-Württemberg Case-study). ML promised that the EFORWOOD partners will be the first to use it.</p> <p><u>Finalized deliverables and EFI publication</u> KR was content to report that deliverables are being delivered at some pace now. Most deliverables will be finalized by the new year.</p> <p>As agreed, most EFORWOOD deliverables will be published in the EFI Technical Reports. Some of them will, however, not be published in full as their authors have not agreed on this. For such a report, EFI will only publish the front-page of the deliverable including a reference to where it could be found. Minna Korhonen is the EFI contact person in this matter.</p> <p><u>Project evaluation</u> KR reported that there will be a final evaluation of the project, towards the end of January 2010 or later during the spring.</p> <p><u>FTP Conference, November 9-10, in Stockholm</u> <b>Decisions:</b></p> <ul style="list-style-type: none"> <li>- The Scandinavian and the Baden-Württemberg Case-studies were chosen to be presented at the Side Event.</li> <li>- KR to contact the identified persons for the Side Event presentations.</li> <li>- One presenter has to be exchanged. KR to discuss this with Erik Valinger.</li> </ul>	<p>KR</p> <p>KR</p> <p>KR</p>
<p><b>4.</b></p>	<p><b>Final budget allocations. Amendment of the contract</b> <u>The fourth amendment of the Contract including update of the budget (see IP Minutes 39)</u> GR reported that there was still no news about the acceptance of the fourth amendment by the Commission, which contained a restructured calculation of the budget, a budget amendment.</p> <p>In reply to a question, KR said that BRE never agreed to cut their budget for reallocation to other partners.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>- The IP Board decided not to ask partners once more for an extra internal cost-statement. Possibilities for final reallocations can be handled in connection with the final payment.</li> </ul>	<p>KR, IP Board</p>
<p><b>5.</b></p>	<p><b>Final Report (“publishable”)</b> The Template distributed by KR to the Module Leaders for providing the input to the Publishable final activity report (full project duration) is not the final version and he said he will certainly come back to writers for more or improved texts. KR had found a good model for this report in the SENSOR Publishable final activity report. RP suggested an introduction describing the Case-studies in the beginning of the report.</p> <p>As stressed by GR in her presentation this morning, it is very important what we particularly list our final and also future expected results in the Final plan for using &amp; disseminating the knowledge, as this will be our property and what EFORWOOD will be remembered by. The gender aspect should also be covered in the Publishable Final Report.</p> <p>KR expects EFORWOOD deliverables, e.g. ToSIA, to be used in training</p>	

	<p>and teaching.</p> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>- Draft inputs to the “Publishable final report” to be ready by December 15, 2009.</li> <li>- Item 4 should also contain “Objectives”.</li> <li>- The scenarios to be described under Item 6 should cover the subjects of “Technology”, “Energy”, “Consumption” and “Natura 2000”.</li> <li>- Item 7-8 will most probably be subject to changes.</li> <li>- HW to write about indicators for industry (Item 8).</li> <li>- The persons indicated by KR as being responsible for different parts of the report were accepted by the IP Board.</li> <li>- Regarding the chapter “Scientific Publications originating from EFORWOOD”, it was suggested just to indicate the number of publications and to refer to the EFORWOOD Portal for details.</li> <li>- GR to ask all partners to fill in a questionnaire, listing all female partners who have been active in EFORWOOD (name, formal qualifications, title, web address, period of working for EFORWOOD).</li> </ul>	<p>M-leaders, KR</p> <p>KR</p> <p>KR</p> <p>KR</p> <p>HW</p> <p>KR</p> <p>IP Board</p> <p>KR</p> <p>GR</p>
<p><b>6.</b></p>	<p><b>EFORWOOD Conference in Uppsala – current status</b></p> <p>GR reported that 140 persons had so far registered to the conference. Unfortunately there will be no SIAT project representative as Peter Verveij will not be able to attend. Neither will Christian Gamborg so KR will present the poster that he and Gamborg have produced.</p>	
<p><b>7.</b></p>	<p><b>Post EFORWOOD arrangements</b></p> <p><u>Updating of the Consortium Agreement</u></p> <p>GR pointed out that the Consortium Agreement <u>original</u> document must be updated with the new partner data, in order to make it crystal clear who is partner and who is not, as this is vital when TMUG starts.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>- GR to distribute the updated Consortium Agreement for signature by all partners.</li> </ul> <p><u>“ToSIA Management and User Group” (TMUG) Memorandum of Understanding (MoU) (draft 2009-09-15)</u></p> <p>KR presented the draft MoU of the TMUG Association. Partners who register to TMUG before the end of the EFORWOOD project (31-01-2010) will become members. Partners who register after the end of EFORWOOD and external prospects will become associate members.</p> <p>The MoU was discussed.</p> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>- KR to contact the Commission for advice regarding their expectations for the afterlife of EFORWOOD and how to draft the MoU.</li> <li>- To exclude e) “Various Partial Models and Tools” from the current list of Deliverables in the MoU and to devote a new paragraph to these.</li> <li>- To further develop the conditions under which the EFORWOOD databases could be used and developed.</li> <li>- To initiate a protection of the names of EFORWOOD and ToSIA.</li> <li>- The EFORWOOD Deliverables as stated in the MoU should only be</li> </ul>	<p>GR, all partners</p> <p>KR</p> <p>KR</p> <p>KR</p> <p>KR</p>

	<p>available to third parties 12 months after the end of the project, if this is accepted by the Commission.</p> <ul style="list-style-type: none"> <li>- A confirmation of the administration/coordination of TMUG until the end of 2011 is needed from EFI.</li> <li>- An initial fee in the order of 300 EUR should be set for TMUG membership. Later TMUG itself should decide about new fees.</li> <li>- KR to come back with a third draft.</li> </ul> <p><u>Announcement of TMUG and discussion with partners at the final plenary</u> <b>Decision:</b></p> <ul style="list-style-type: none"> <li>- KR to shortly present the MoU to all partners at the final plenary session of the current EFORWOOD Week and also at the final session of the EFORWOOD Conference.</li> </ul>	<p>KR</p> <p>RP/KR</p> <p>KR</p> <p>KR</p> <p>KR</p>
<b>8.</b>	<p><b>Next IP Board meetings</b> <b>Decided:</b></p> <ul style="list-style-type: none"> <li>- October 14 at 13:00 CET (telephone conf.)</li> <li>- December 14 between 10 and 16 hrs CET (physical meeting at Frankfurt Airport, Germany)</li> <li>- February 18, 2010, at 13:00 CET (telephone conf.)</li> <li>- March 25, 2010, at 13:00 CET (telephone conf.). <b>Preliminary.</b></li> </ul>	<p>KR</p> <p>GB, JF</p>
<b>9.</b>	<p><b>Any other business</b> There was no other business.</p>	

Date as above.



Gunilla Rodfors



Kaj Rosén