

EFORWOOD IP Board meeting (31) – Minutes

Date: October 8, 2008, 15:30-18:00 CET. Place: Concordet Conference Centre in Bordeaux, France.

Participants

IP Board members:

Gero Becker (GB), M3	Present
Jean-Michel Carnus (JMC), M2	Present
Denis Mc Gowan (DMG), M6	Present
Carl Olsmats (CO), M5	Present
Piotr Paschalis (PP), M0	Present
Risto Päivinen (RP), M1	Present
Kaj Rosén (KR), M0	Present, chairman
Anna von Schenck (AvS), M4	Present

Others:

Gunilla Rodfors (GR), M0	Present, secretary
Arie Hooimeijer (AH), M4	-
Marcus Lindner (ML), M1	Present
Gert-Jan Nabuurs (GJN), M1	Present, for Item 5
Maria Söderlind (MS), M0	Present, for Item 9
Ingemar Ekdahl (IE), EAP	Present

1. Opening and adoption of agenda

Responsible

KR welcomed the participants to the 31st EFORWOOD IP Board meeting.

The following items were added to the Agenda (under "Any other business"):

- | | |
|-----------------------------------|-----|
| - New leader of Module 4. | KR |
| - Meeting with CEPI and CEI-Bois. | AvS |
| - Award to RP. | KR |

Furthermore, the EAP meeting, which should have taken place immediately before the IP Board (31) meeting, was cancelled. The only EAP member present, IE, was allowed to attend the whole IP Board meeting. See further Item 3 below.

2. Minutes from IP Board meeting 30

Item 11. Possible scientific reporting and revival of the book project

Decision:

- | | |
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| - AvS promised to deliver the filled-in template to KR during the EFORWOOD Week in Bordeaux. The other Modules had already delivered it. | AvS |
|--|-----|

Item 12. Need for harmonisation of descriptions of the Regional Cases

Decision:

- PP to come back with a report within 10 days and to communicate

with persons concerned regarding how to structurally describe the Regional Cases in a similar way.

PP

The other Items had already been taken care of or are covered by Items on the current Agenda.

3. EAP-meeting

Feedback and possible actions

Despite the disappointingly limited EAP attendance, Item 3 was kept on the Agenda in order to allow IE to give some feedback. He said he is worried to learn – the SMEs constituting the main part of the forest-based industries in Europe - that indicator values related to the forest-based SME industries are difficult to find in some regions. He supported the thought of taking those indicator values from other parts of Europe.

Decisions:

- Iberian and Baden-Württemberg Task Forces to contact the Confederations to try to find the requested indicator values. Better than averages will be selected examples (cases) if reliable averages are difficult to get.
- PP to invite the EAP members in December 2008 at the latest to next EAP meeting in Freiburg, Germany.
- It was agreed that the EAP members shall not take part in the project evaluation of EFORWOOD Year 3 in Brussels early 2009.

Iberian & B-W Task Forces

PP

KR

4. Data collection and reporting, consequences for ToSIA analyses for the Case-studies and the EU-FWC

ToSIA development and results. Timetable related to the "Count-down" list

As there is now only one year left of the EFORWOOD Project, necessary changes need to be made very soon. KR said he is not prepared to drop any applications at the moment but is prepared to do so later on, if needed. It was proposed to elaborate a "short-list" of indicators to focus the data collection for 2015 and 2025. Furthermore, the specific "research questions" to be analysed need to be clarified.

Decisions:

The following priority was given to the selection of indicator values:

- For 2005: To collect all values for all indicators.
- For 2015 and 2025: ML and the Case-study Leaders to prioritise the indicator values to be selected. The prioritised list should be distributed by KR to the Case-study Leaders and selected experts. Case-study Leaders to report their suggestions and comments to KR and ML not later than October 30 in order to allow for a decision by the IP Board on November 4.

Case-study Leaders
Case-study Leaders

For the up-coming ToSIA analyses:

- The Case-study Leaders will be asked to formulate "research questions" related to their respective scenarios. KR will send a request to the Case-study Leaders who should report to KR not later than November 30 in order to allow for a decision by the IP Board on December 4.

KR, RP

For update of the EFORWOOD Portal:

- DMG to upload the list of Questions and Answers from the PD0.1.8 deliverable on the EFORWOOD Portal as soon as they have been reviewed by EFORWOOD experts.

Christian Gamborg,
DMG

5. Scenarios – Status and work to do

GJN reported that background material with regard to the Reference Futures and the Scenarios can now be found on the EFORWOOD Portal. Their storylines will not be changed any more. Now work is moving into the Case-studies to further specify the Scenarios.

The Case-study Leaders reported on the present status and future plans of their work concerning the Scenarios. The IP Board discussed the situation. C.f. Item 4.

Decision:

- The IP Board accepted the reports and the progress so far.

IPB

6. Total budget (CPF form A3.1) and possible needs for re-allocation

Present status of total budget per partner

Ref. Annex 3 to the Agenda of this meeting ("Log of decided changes in the CPF A3.1 (budget 1-48)", in which all decided budget changes per partner can be found.

The present 48 months' budget (that can be found on the Portal) is not fully up-to-date. The General Assembly decision in Carcavelos (see text in italics below), which allowed the Coordinator to keep 5 % of the payment to each partner as a reserve, was repeated by the General Assembly decision in Zvolen. The payment linked to the Zvolen decision has actually been requested from and paid by the Commission. The 5 % of the first decision (made in Carcavelos) is kept by the Coordinator for later distribution to partners.

The decision by the GA in Carcavelos reads as follows: "From the Commission contribution to each Contractor's budget for the second 18-months' period, the Coordinator will keep 5 % from the payment as a reserve which can be used any time in the future by the IP Board for unforeseen but necessary and motivated reallocations of financial resources among partners in accordance with what is stated in the Consortium Agreement. The IP Board will report back to the General Assembly afterwards."

Decision:

- All not yet carried out updates will be made in next Implementation Plan for Months 37-48.

KR

Meeting budget for Months 37-48

It has been decided up to and including the Vienna meeting that part of the budget resources shall be allocated to SLU, and more precisely to the common costs for EFORWOOD Week meetings to be paid by SLU.

Now a similar decision by the IP Board was needed for covering a) the current EFORWOOD Week meeting in Bordeaux, b) the coming EFORWOOD Week in Freiburg and c) the final EFORWOOD Week in September 2009. The cost of an EFORWOOD Week varies between 15 and 19 MEuro.

Decision:

- The IP Board approved that KR makes this transfer for the listed three meetings a) – c). KR
- Concerning the EFORWOOD Conference in September 2009, the ambition of the Coordinator is to keep the registration fee as low as possible. Some costs can be covered by M6. KR

Re-allocation to SLU for Case-study coordination

SLU has a very small budget. They got 3.5 person-months extra this year but they are now more or less out of money. Suggestion: to give them another 3 person-months now for Scandinavian Case-study coordination.

Decision:

- The suggestion to allocate 3 person-months to SLU as Case-study coordinator for the next 12 months was approved by the IP Board. KR
- The IP Board requested the Coordinator to investigate the possibilities to allocate additional resources for months 37-48 to FCBA, FVA and ALUFR, in their capacity as Case-study coordinators. KR

Re-allocation to CTFC for work in M2

Last year, an internal re-allocation was made within M1 from SFI to CTFC. Now a similar re-allocation to CTFC for work within M2 is needed. This will be solved within the M2 budget. JMC

Decision:

- The suggestion to re-allocate resources to CTFC for work within M2 was approved by the IP Board. The exact amount will be suggested by the Coordinator in the upcoming 37-48 months' budget. KR, JMC
- Internal M2 reallocations to be suggested by the Module Leader in the 37-48 months' budgeting process.
- M1 to provide KR with a proposal concerning the re-allocation within M1. ML to take up the matter internally within M1. JMC
ML
- KR to check the matter with Astrid Kaemena. KR

Note: Additional needs for decisions about re-allocations among partners might be detected during the upcoming work with the 37-48 months' budget. In such a case the decisions must be taken by the IP Board on November 4.

Prolongation of EFORWOOD

The Commission is restrictive with FP6 project prolongations if there are not strong arguments in favour.

Decision:

- The IP Board was asked to list pro's and con's for a prolongation of EFORWOOD. The matter will be taken up at next IP Board meeting. IPB, KR

7. Third Annual Reporting: The Implementation Plan for Months 37-48 and other reporting issues

The Implementation Plan for Months 37-48

KR distributed the 25-42 months' Implementation Plan to the Module Leaders and some other partners on October 13 with instructions about how to up-date it into an Implementation Plan for Months 37-48.

Decision:

- Deadline for returning the up-dated Implementation Plan to KR is November 15. M-Leaders

Template 2 on dissemination and IPR issues

DMG reported that still a great many partners had not delivered their filled-in Template 2 to him, although the deadline was September 25!

Decision:

- Partners were urged promptly to fill in and send Template 2 to DMG. All

Templates 1 incl. 1a, 1b, deliverables and milestones not yet delivered and Template 3

GR reminded partners that the deadline for delivery of the above-mentioned Templates was October 15.

Decision:

- Partners were urged promptly to fill in and send the above-mentioned Templates to GR. All

8. EFORWOOD 3rd annual evaluation

Meeting dates to suggest to the Commission

Our Project Officer in Brussels, Astrid Kaemena, had informed KR that the same evaluators as last year would be asked to evaluate the third EFORWOOD Year, namely Franz Schmithuesen, Angeles Blanco and Anna-Liisa Myllinen.

Decisions:

- The IP Board's preferred dates for the evaluation were January 20-22, 2009 (Week 4). KR
- The second best alternatives would be February 3-5 (Week 6).
- To propose that the meeting should take place in Stockholm and be for 2 days including an IP Board meeting.
- Not to call in the EAP for the evaluation this time. Perhaps for a later occasion.

9. EFORWOOD Scientific Conference, September 16-17, 2009

Scientific Committee

Decisions:

- Tasks: To evaluate abstracts for oral presentations and posters. To adapt and fine-tune the final programme in accordance with the initial announcements.
- Composition of the Committee (agreements):
Piotr Paschalis (M0, Chairperson)
Bo Jellesmark Thorsen (M1)
Margarida Tomé (M2)
Barry Gardiner (M3)
Pia Nilsson (M4), not available
Ludovic Guinard (M5)
IUFRO representative, not yet appointed by IUFRO
- KR and PP were authorised to finalise the arrangements regarding the Scientific Committee. KR/PP
- PP immediately to initiate the activities of the Scientific Committee PP

Co-organiser(s)

KR had asked CEPI and CEI-Bois if they would be co-organisers of the EFORWOOD Conference 2009 but had so far not received any answer.

Decision:

- During the planned meeting in Brussels with the CEPI and CEI-Bois Research Groups on October 29, KR will find out about their intentions/decisions. KR

Conference title, marketing and first announcement

Decisions:

- The IP Board agreed to MS improving the Conference title in cooperation with the IP Leader. KR, MS
- As a basis for improving the title, the IP Board was encouraged to send the 2-3 most important words in relation to the Conference title to MS a.s.a.p. IPB
- DMG to contact "European Journal of Forest Research" for a possible special issue from the Conference. DMG
- The call for papers should be included in the second Conference call. DMG, KR

10. Final EFORWOOD Week, Stockholm, September 14-15, 2009

Main focus and participation

KR's initial intension was to focus the final EFORWOOD Week on the Final Report to the Commission and to invite only a restricted number of partners for the occasion (Module Leaders and Task Force Leaders).

Decisions:

- Mid September was regarded to be late for starting the final reporting discussions. They should start already in Freiburg in May 2009.
- KR to come back in this matter. KR
- Possibilities for a "kick-out" celebration with a broader participation of EFORWOOD partners in connection with the final EFORWOOD Week should be investigated. KR, IPB

11. Next IP Board meetings

Decisions:

- November 4 at 13.00 CET (teleconf.).
- December 4 at 13.00 CET (teleconf.) (AvS may be prevented from taking part due to EFORWOOD presentation at Sustainability conference arranged by PIRA in Helsinki).
- Second half of January 2009 in connection with the Annual evaluation.
- February 18, 2009 at 13:00 CET (teleconf.)
- March 26, 2009 at 13:00 CET (teleconf.)
- Week 19, 2009 (May 4-8, full day meeting in Freiburg with main focus on the planning of the content of the Final Report.
- June 10, 2009 at 13:00 CET (teleconf.)

12. Feedback on the EFORWOOD presentation and discussion to the Commission, Forestry House, October 1 at 11-13, Brussels

Decision:

- This Item was postponed until next meeting because of lack of time. KR

13. Any other business

New leader of Module 4

KR reported that AvS will withdraw from EFORWOOD and the Leadership of Module 4 in February 2009. She was thanked for having done a great job in M4.

Decision:

- The IP Board agreed with the suggestion to appoint Helena Wessman, KCL, to new Leader of Module 4. She will work together with AvS until February 2009 and then take over the leadership of M4. KR, AvS

Meeting with CEPI and CEI-Bois

AvS had spoken to AH and could report that the CEPI and CEI-Bois meeting will take place in Brussels on October 29, starting at 10 a.m. with a meeting between the organisations' research groups, which are made up of industrial research people.

In the afternoon, they will meet with representatives of EFORWOOD to comment and discuss the project. Possible matters to discuss would be sustainability, policies, constraints for ToSIA, EFORWOOD afterlife, the EFORWOOD tool, etc., etc. The following initial presentations, of 10-12 minutes each, were suggested by Arie Hooimeijer:

- KR to make an up-dated road-show presentation (similar to that presented to the Commission) and a presentation of the ToSIA interface.
- AvS to present an overview of M4 and M5 work.
- Manfred Lexer or KR to present the multi-criteria and cost-benefit analysis.
- GJN or Eric Arets to make a presentation of the scenarios.
- Possible further EFORWOOD participants would be Ludovic Guinard, Katie Livesey, Denis Mc Gowan, Marcus Lindner.
- The participation of CEPF was suggested.

AvS had commented to AH that it would hardly be possible to make changes in the direction of EFORWOOD now, with only one year left of the project.

It was discussed that a lower-profile participation from EFORWOOD would be more appropriate for this M4-related meeting. The IP Board agreed that the timing of this meeting does not allow for intensive discussions of the ToSIA tool, as the project now needs to focus on method implementation and results. The afternoon discussion should therefore rather be used to put questions to the Confederations (not the other way around).

Decision:

- From EFORWOOD, KR, AvS and possibly Ludovic Guinard could attend. AvS

Award to RP

RP was congratulated on being awarded a Doctorate at the University of Freiburg, which was partly due to his work in EFORWOOD. KR

Date as above.



Gunilla Rodfors



Kaj Rosén