



Uppsala, September 18, 2008

EFORWOOD IP Board meeting (30) – Minutes

Date: September 2, 2008, 13:00-15:45 CET. Telephone conference.

Participants

IP Board members:

Gero Becker (GB), M3	Present, until Item 7.
Veronique Cucci (VC), M2	In place of Jean-Michel Carnus
Denis Mc Gowan (DMG), M6	Present
Carl Olsmats (CO), M5	Present
Piotr Paschalis (PP), M0	Present
Risto Päivinen (RP), M1	-
Kaj Rosén (KR), M0	Present, chairman
Anna von Schenck (AvS), M4	Present, until Item 12.

Others:

Gunilla Rodfors (GR), M0	Present, secretary
Arie Hooimeijer (AH), M4	Present, for Item 4.
Marcus Lindner (ML), M1	Present
Janine Fischbach (JF), M3	Present
Diana Vötter (DV), M3	Present

1. Opening and adoption of agenda

KR welcomed the participants to the 30th EFORWOOD IP Board meeting.

Responsible

2. Minutes from IP Board meeting 29

Item 5. Meeting with COST Technical Committee of FPS (Forests, their products and services)

DMG confirmed that JMC and Christian Gamborg will attend this meeting.

JMC,
Christian
Gamborg

Item 6. Up-dated EFORWOOD Count-down – Implications for project progress and final results

KR reported that the up-dated Count-down list can be found on the Portal ("Partners only"/"General documents").

Item 7. Marketing and post EFORWOOD activities

ML reported that he had not yet discussed this issue with AH.

ML, AH

Item 9. Any other business

Concerning road-shows, KR reported that he is going to Washington DC, USA, during the second week of September 2008. He will have seminars and meetings with a number of organisations and individuals.

The rest of the Items had either been taken care of or are covered by Items in the current Agenda.

3. Status of data collection/reporting for the Case-studies and the EU-FWC

Status report from Martina Roubalova

Martina Roubalova's report on the status of data collection was distributed to the IP Board members on September 1 by KR.

Progress report from the Module-leaders

ML, M1, said he is getting increasingly concerned about how to manage in time for the meeting with the Commission in Brussels on October 1, 2008, and that he therefore would like to encourage everybody concerned to do their very best to hurry up with the data input to the data base.

VC, M2, confirmed that input is necessary from Margarida Tomé.

GB, M3, stated that M3 is more advanced in their work than the general picture of the data collection shows in Martina's report. KR, however, concluded that there is still a lot to fill in in the Data Client, also for M3. KR reported that Staffan Berg, M3, had finalised the DCP document except for the part on forest resource management, which Margarida Tomé should kindly finalise and urgently send to Staffan.

AvS, M4, reported that the set-up of processes for the Iberian Case-study will be ready by next week. The data collection for the Fibre chain and the Bio-energy chain is OK in all Case-studies. There are problems regarding official data for the secondary conversion in the Solid wood chain. However, an expert group has been put together to try to find a solution to this.

CO, M5, reported that after FCBA's hiring of Jean-Paul Baptiste, the coordination of the data collection work is now starting to improve. However, there are delays related to new partner integration in M5 and several deadlines have been missed. The preparation of a revised countdown is in progress.

ML reported that M1 proposes to open a new page on the restricted area of the EFORWOOD portal to provide a central access point for all information in relation to data collection, similar to the already existing page on scenario information.

Decisions:

- KR urged everybody to do everything possible to catch up. All
- VC promised to contact Margarida Tomé for getting the missing part on forest resource management. VC, JMC
- KR distributes a message saying that data collection should continue without any further delay. The missing part in the DCP on forest resource management will be included as soon as possible, but this will not affect other DCP sections already published on the Portal. KR
- No further changes should be included in the main DCP document after the inclusion of the part on forest resource management. Any future improvements/additions/explanations should be placed on the new data collection page – in an Annex to the DCP document. Staffan Berg
- ML took on the responsibility to contact the Modules and ask them to appoint suitable persons for forming the indicator expert group to help Martina Roubalova with the evaluation of the indicators. ML, Modules

4. Scenarios, up-date

KR asked the M-Leaders for their comments:

M2 reported that Bill Mason had made a draft of the Natural 2000 scenario that will be validated during the EFORWOOD Week in Bordeaux in October.

M3 reported that a scenario document is on its way.

M4 reported that the storyline description is almost done (several iterations with EFI have been made). We are now at the point that we agree on the scenario and that it is in a form so that it can be modelled in EFI-GTM. All Module representatives have seen the first draft (no reactions received). Next step is first quantifications, so that EFI-GTM runs can be done, for this input from other Modules is needed.

M5 has submitted a consumption storyline for the Iberian Case. There will be an M5 meeting this week concerning the M5 work, the Iberian Case-study and how to interact with EFI-GTM. CO reported that they rely on FCBA work regarding wood product consumption besides furniture. KR underlined that results have to be produced quickly now.

GB asked what the next steps are and ML wondered who does what.

Decisions:

- The data collection work to be carried out by the Modules with support from the Case-study Task Forces and by the EU-FWC Task Force.

Modules, Case Study groups, EU FWC T.F.

October 29 meeting with CEPI and CEI-Bois

AH reported that he had been in contact with CEPI (de Galembert) and CEI-Bois (De Jaeger) and they have arranged a meeting with selected experts from EFORWOOD on October 29 (full day meeting) concerning what information will be available from them to help indicator and scenario work in EFORWOOD. The intention is to give feedback from industry to EFORWOOD. KR said this seemed to be a very positive initiative but that he had no recollection of having heard of it earlier and asked who is in charge of setting up the meeting. He also wanted to make it clear that what CEPI and CEI-Bois had received is the last documentation on indicators and scenarios.

Decision:

- AH to set up a programme and a list of people to attend the meeting.

AH

5. EFORWOOD Week in Bordeaux

Overall meeting

The programme, the practical information and the registration form can since quite some time be found on the Portal ("Partners only"/"Project meetings").

Decision:

- Partners were asked to look out for and contact each other regarding possible clashes between sessions in the meeting programme, for instance between M2 and M3 meetings.

All, esp. M2 and M3

Reminder for registration

Please note that the deadline for registration is Friday September 5. We have not yet got any registration list from EFI.

All, EFI

Additional meetings in connection with the Bordeaux week

On Monday, October 6, KR has a road-show meeting.

On Friday, October 10, KR, RP and JMC will have a meeting with the forest minister of France at FCBA.

6. EAP-meeting in Bordeaux

During the Bordeaux Week, on October 8 there will be an EAP-meeting followed by an IP Board meeting. The whole session is from 14.00-17.00. The time set aside for the EAP-meeting is 2 hours (14.00-16.00), which PP reported is considered to be very short by the EAP. He therefore asked the Module Leaders to restrict their presentations to only 10 minutes each. The EAP only want a brief up-date since the last meeting and want to discuss other matters more in depth.

Decisions:

- PP was asked to look through the last EAP minutes, mark and formulate questions that the EAP would like to focus on at this coming meeting and distribute these questions among the Module Leaders. PP, M-leaders
- In addition to this, each Module Leader was asked to prepare a brief up-date of what has happened in his/her Module since last EAP meeting. M-leaders

7. Up-coming EFORWOOD Weeks

Freiburg, May 5-7 (8), 2009

GB reported that conference venue and hotel rooms have been pre-booked. The Week is so far planned for the same format as previous EFORWOOD Weeks.

Decision:

- On Monday afternoon, there may be a short voluntary excursion before the get-together in the evening. GB et al

Final EFORWOOD Week in connection with the "final" EFORWOOD Conference on September 16-17, 2009

Decision:

- September 14-15, 2009, were set for a 2-day final EFORWOOD Week with a potential limited attendance. The main aim is to produce a good final report. KR, GR

The FTP Conference on November 9-11, 2009

In connection with the FTP Conference, there are plans for a training session for practitioners. KR, DMG, ML

8. Planning of the EFORWOOD Conference

KR reported that venue and hotel rooms have been pre-booked not far from the centre of Stockholm.

Scientific Committee

Suggested tasks and composition:

Tasks:

- To evaluate abstracts for oral presentations and posters.
- To adapt and fine-tune the final programme in accordance with the initial announcements.

Composition:

- Piotr Paschalis (M0, Chairperson)
- Bo Jellesmark Thorsen (M1)
- Margarida Tomé (M2)
- Barry Gardiner (M3)
- Katie Livesey (M4)
- Ludovic Guinard (M5)
- Repr. from IUFRO

Decisions:

- The suggestion was accepted, but in order to have also the pulp and paper sector represented, Pia Nilsson was suggested to replace Katie Livesey.
- IUFRO was accepted as a co-organiser.
- To make use of the possibilities offered by IUFRO (their newsletter etc) for promoting the Conference. DMG, KR
- KR to approach CEPI and CEI-Bois to investigate if their interest of being co-organisers. KR
- The title of the Conference should be "Sustainability issues and impacts for the forest-based sector".
- The content of the Conference first notification, drafted by DMG, was approved with some amendments. The first notification will be distributed shortly. DMG

9. Possible post EFORWOOD activity: EU FP7 topic "ENV.2009.4.2.1.1 Network of excellence for Impact Assessment Tools"

The ENVIRONMENT Call opens September 3, 2008, and closes January 12, 2008; one step application

The above topic was suggested by RP as a possible follow-up activity for EFORWOOD. EFI has plans and has already established contacts but will probably not coordinate this activity. Some EFORWOOD core partners should take part. Possible coordinator: ALTERRA.

Decisions:

- ML to keep the IP Board up-dated on external initiatives and to report in 2-3 weeks. ML
Partners

10. CEI-Bois' requests help

The current request for help by CEI-Bois is a result of the EFORWOOD road-show meeting with the CEI-Bois Research Group. They would like some help in evaluating and judging indicators in relation to standardisation of wood construction of buildings in competition with steel and concrete. We need to discuss who can participate in a "think-tank".

Decisions:

- The intention is to look into the matter of wood-related indicators in the standardisation of construction of buildings.
- Staffan Berg, Ludovic Guinard, Katie Livesey/BRE and representatives of vTI, and BOKU would be possible participants of the "think-tank". KR to contact these persons/organisations. KR

11. Possible scientific reporting and revival of the book project

Template to fill in concerning scientific reporting

KR reminded the Module Leaders to fill in the template he had distributed before the summer.

Decision:

- Deadline for delivering the filled-in template to KR is before the EFORWOOD Week in Bordeaux. M-leaders

Revival of the book project

Decision:

- After a discussion it was decided not to revive the book project.
- The possibility of producing a Special Issue in some relevant journal to be investigated. KR, DMG

12. Need for harmonisation of descriptions of the Regional Cases

PP had observed some inconsistencies between deliverables on the Case-studies. The Baden-Württemberg Case-study can be seen as a model.

Decision:

- PP to list some basic formats that are necessary for a reasonable comparison between the Case-studies and to approach the Module Leaders. The harmonised formats to be introduced with the next update of the respective Case-study. PP, M-leaders

13. Next IP Board meetings

Already decided:

- October 8 at 16.00-18.00 (during the EFORWOOD Week in Bordeaux),
- November 4 at 13.00 CET (teleconf.) (AvS cannot take part),
- December 4 at 13.00 CET (teleconf.) (AvS may be prevented from taking part due to EFORWOOD presentation at Sustainability conference arranged by PIRA in Helsinki).

14. EFORWOOD presentation and discussion to the Commission, Forestry House, October 1 at 11-13, Brussels

KR, ML, Manfred Lexer and Gert-Jan Nabuurs will make presentations at this meeting. Invitations to Commission members have been distributed by Pierre Mathy, but not to the EFORWOOD speakers. DMG will check with his Scientific Officers if they have been invited. KR, ML, Lexer, Nabuurs, DMG

15. Annual reporting for EFORWOOD Year 3

GR will e-mail the instructions for the Annual reporting early next week. The up-dated templates to fill in have been published on the Portal since June. GR

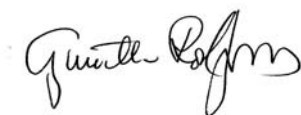
16. Third payment (months 25-42)

GR reported that all payments have been effectuated and all partners have been advised by e-mail.

17. Any other business

There was no other business.

Date as above.



Gunilla Rodfors



Kaj Rosén