

EFORWOOD

EFORWOOD General Assembly (6) 2009-05-05 – Minutes

Item 1. Formalities

Bo Jellesmark Thorsen, KU, was appointed meeting Chairperson as neither the Chairman nor the vice Chairpersons were able to attend the meeting.

Gunilla Rodfors, Skogforsk, was appointed meeting Secretary.

The meeting Secretary read the counting list of partners present. 28 voting contractors were represented: 25 personally present and 3 through proxies, 10 contractors were not represented. The list of voting contractors, personally present and through proxies, and the non-present contractors can be found in Appendix 1.

Bernhard Wolfslehner, BOKU, and Anne Varet, FCBA, were appointed minute-checkers and vote-checkers.

Item 2. Minutes from General Assembly (5), Vienna, May 6, 2008

The minutes from General Assembly (5) were approved without comments.

Item 3. Third Annual Reporting – Approval of the reports

The IP Manager reported on the current status of the Annual Report (Activity and Management reports), the EC-evaluation, the 25-42 months' Implementation Plan and the Request for Amendment to the Contract (dated April 3, 2009) including the request for a three months' prolongation of the project. (For the reports, see the EFORWOOD portal under Partners only/Annual Reporting/Delivered Annual Report, Year 3.)

Decision

The General Assembly approved of the reports mentioned above including necessary changes of the current Implementation Plan.

Item 4. Final payment of Year 3 and preliminary payment for months 37-48

The IP Manager reported on the final payment of Year 3 and the preliminary payment for months 37-48 including the reallocations which have been published in a number of IP Board minutes during the past year, and he further reported that we are still waiting for the fourth pre-payment.

Decision

The proposed decision, see below, to use the same payment technique for Months 37-48 as for earlier years was approved, namely:

“As soon as the Contract for months 37-48 has been agreed with the Commission and the EC Contribution has been delivered to the Coordinator, the Coordinator will transfer the new payment to all partners according to the following calculation, based on the approved (by the Commission) third years' financial reporting from each partner:

$$D = A - (B - C)$$

$$A = 85 \% \text{ of the requested EC contribution by each partner for months 37-48}$$

B = Pre-payment received in August 2008.
C = Financial Cost Statement for Year 3 approved by the Commission
D = New (Fourth) Pre-payment”

Item 5. Commission given to the IP Board concerning the Final Report

The IP manager listed the commissions given to the IP Board by General Assembly (5) concerning the Annual reporting and the 25-42 months' Implementation Plan and asked for a similar commission for months 37-48 as no further General Assembly meetings are planned.

Decision

The proposed decision that the General Assembly commissions to the IP Board to approve the final reports of the project was approved. Before the approval of the IP Board, the Coordinator should make sure that Module- and WP-leaders have been given the opportunity to comment on their respective parts of the final draft of the documents.

Item 6. Accession to the Contract and to the Consortium Agreement of one new Contractor

The meeting Secretary reported that the EFORWOOD activities of Partner 26 KCL will be taken over by Partner 15 VTT before the summer, due to a partial merger between the two organisations. However, and contrary to the proposed decision, as there are still no official papers in the matter, the Secretary suggested this only to be an announcement.

Other announcements listed by the meeting Secretary were:

Change required by the EU in all Alterra EU Project Contracts including EFORWOOD due third party involvement.

Change of Alterra Contact person for EFORWOOD, Mart-Jan Scheelhaas instead of Gert-Jan Nabuurs following Nabuur's move to EFI.

Change of partner name, from STFI-Packforsk AB to INNVENTIA AB.

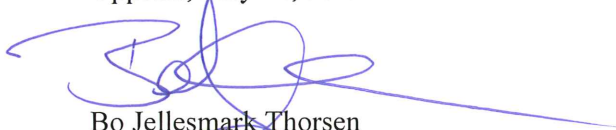
Item 7. Next meeting

No more General Assembly meetings are planned, but it was suggested that an optional final General Assembly meeting could take place during the EFORWOOD Week in September 2009, should it be desired.


Item 8. Any other business

There was no other business.

Uppsala, May 14, 2009




Bo Jellesmark Thorsen
Chairman




Gunilla Rodfors
Secretary

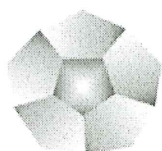
The minutes were approved by:



Bernhard Wolfslehner



Anne Varet



EFORWOOD

Appendix 1.

Freiburg, May 5, 2009

EFORWOOD General Assembly (6) minutes, Freiburg 2009-05-05 - Annex 1: List of EFORWOOD Voting Members

Partner No. and name of Voting Member

1. Skogforsk	Kaj Rosén
2. EFI	Risto Päivinen
3. - (KVL is no longer a partner)	-
4. INRA	Jean-Michel Carnus
5. ALUFR	Gero Becker
6. KCPK	Jobien Laurijssen
7. STFI-Packforsk/INNVENTIA AB	Carl Olsmats
8. InnovaWood	Denis Mc Gowan
9. SGGW	<i>Not represented, no proxy.</i>
10. IFER	Martina Roubalova
11. BOKU	Bernhard Wolfslehner
12. UMB	<i>Not represented, no proxy.</i>
13. ISA	Margarida Tomé
14. FR	Bill Mason
15. VTT	Arto Usenius
16. BRE	Katie Livesey
17. AIDIMA	Beatrix Szirmay
18. PÖYRY	Hannele Lehtinen
19. - (AFOCEL is no longer a partner)	-
20. CTFC	Irina Prokofieva
21. SLU	Erik Valinger
22. ALTERRA	Gert-Jan Nabuurs
23. CEI-Bois	<i>Not represented, no proxy.</i>
24. CEPI	<i>Not represented, no proxy.</i>
25. CEPF	<i>Not represented, no proxy.</i>
26. KCL	Helena Wessman
27. FVA	Franka Bruechert
28. CIRAD	<i>Repr. through proxy: Jean-Michel Carnus.</i>
29. - (BFH is no longer a partner)	-
30. SFI	<i>Repr. through proxy: Risto Päivinen.</i>
31. SAVCOR	<i>Not represented, no proxy.</i>
32. IBL	Wojciech Grodzki
33. TUZVO	<i>Not represented, no proxy.</i>
34. SILAVA	<i>Not represented, no proxy.</i>
35. IFE-MUAF	Emil Klimo
36. CIFOR	<i>Not represented, no proxy.</i>
37. UR2PI	<i>Repr. through proxy: Jean-Michel Carnus.</i>
38. CATIE	<i>Not represented, no proxy.</i>
39. KU (including KVL)	Bo Jellesmark Thorsen
40. FCBA (including AFOCEL)	Anne Varet
41. vTI (including BFH)	Johannes Welling

10 not represented, 25 represented + 3 represented through proxy = 28 represented.
(2/3 of 38 necessary for decisions = 25,33.)