

Uppsala, May 29, 2009

EFORWOOD IP Board meeting (38) – Minutes

Time: May 6, 2009, 14:15-15:45 and May 7, 2009, 12:45-13:50 (CET)
Place: Faculty of Forest and Environmental Sciences (Herderbau) of Albert-Ludwigs-Universität, Freiburg, Germany.

Invited

IP Board members:

Gero Becker (GB), M3	Present
Jean-Michel Carnus (JMC), M2	Present
Denis Mc Gowan (DMG), M6	Present
Carl Olsmats (CO), M5	Present
Piotr Paschalis (PP), M0	Present
Risto Päivinen (RP), M1	Present
Kaj Rosén (KR), M0	Present, Chairman
Helena Wessman (HW), M4	Present

Others:

Marcus Lindner (ML), M1	Present
Gunilla Rodfors (GR), M0	Present, Secretary

1.	<p>Opening KR welcomed the participants to the 38th EFORWOOD IP Board meeting.</p> <p>Under “Any other business”, KR added “Budget matters” and DMG added “Educational and training material”.</p>	KR, DMG
2.	<p>Minutes from IP Board meeting (37) There were no comments to the minutes from IP Board meeting (37).</p> <p>The Items had already been taken care of or are covered by Items on the current Agenda.</p>	KR
3.	<p>Present status concerning data collection and ToSIA analyses <u>Present status and actions to be taken</u> The M-Leaders had been asked to give a realistic time-table for finalizing the different parts of data collection (2005; the Reference Futures; the Scenarios). It should be noted that this was the last chance to decide on simplifications or dropping parts of the data collection.</p> <p>RP referred to Tommi Suominen’s recent presentation, from which it was clear that if only one piece of data is missing in a volume stream, the rest becomes nonsense. ML underlined that presentable results are necessary for the Final Conference. Parallel work is now going on with the Case-studies and the EU-FWC. How can the EU-FWC team speed up its work? HW said that a good analysis of the Case-studies is necessary for the EU-FWC. A very positive report was that data collection for all three Case-studies are planned to be finalised before the end of June. The wood part seems to be the biggest problem in the Scandinavian Case-study. Once the “regional” Case-</p>	

	<p>studies are finalised, it will be possible for the ToSIA team to start analyses with ToSIA and to produce results that can be presented at the Final Conference.</p> <p>It was decided to come back to (see Item 9 Budget matters below) the issue of more resources for IFER. They claim they need another 2-6 months! A student will be hired to help Martina Roubalova.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - For the three “regional” Case-studies, a deadline for entering data and for back-checking (already going on) was set to <u>end of June</u>. - Priority one for data collection is a minimum of ready-made material volume streams. Priority two is as many indicators ready as possible (some 99 % are expected to get ready). - To use only the negative scenario for newsprint in the Iberian Case-study. The “business-as-usual” Reference Future A1 can be interpreted as a relatively positive scenario, with a significant volume growth for newsprint. - In the Baden-Württemberg Case-study, the bio-energy scenario will only be applied on top of the A1 Reference Future; the combination with B2 will be skipped. <p><u>Consequences for the EU-FWC</u></p> <p>The matter of where to load indicators, to the exporting or receiving country, was discussed. PP stressed the matter of data quality.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - The aim is to give an overview of a “full Europe” without the demand to enable single country assessments. Original data at country level shall be saved outside of ToSIA, as this does not cause any extra work. - Regarding the Conservation scenario, there should be a 0 level plus 1, 2, 3 levels with increasing conservation. Module 2 and EFI-GTM analysed all levels, but it was decided to drop the analysis in level 1 and 3 for Module 4 and 5. - To keep two Reference Futures A1 and B1 (= what the EU-FWC Task Force has decided.) - To drop the indicators on “Energy generation and use”, “Generation of waste”, “Occupational safety and health” and “Provision of public forest services” from the Demonstration indicator list. - Coverage of 60-80 % of volume streams per country is enough, as it had been agreed in the design of the EU-FWC. Details need to be decided by the experts. - To stick to the EFISCEN data for the 2005 figures on forest growth, although it is not perfect in all cases, and to disregard the other two datasets that exist. The coverage of volume streams of the EFISCEN is 60-80 % at several stages of the production chain. - To arrange an EU-FWC workshop on June 10-11 (and maybe 12). - To finalise soonest all uncertainties on how to handle export and import. Decisions to be made case by case and not by the IP Board. There should be an extra announcement about this in GR’s distribution e-mail of these minutes. - In ToSIA, the user should have the possibility to decide where to load the indicators, to the exporting or importing country. - Only to deal with pulp logs, saw logs, conifers and non-conifers in M4. 	<p>Case study leaders</p> <p>CO</p> <p>GB</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>DV</p> <p>RP</p> <p>GR</p> <p>M1</p> <p>M4</p>
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	<ul style="list-style-type: none"> - To go by real 2005 prices in all Case-studies, not taking inflation into account. 	Case-study leaders
4.	<p>Final Conference in Uppsala</p> <p><u>Key-note speakers</u> As already presented, 3 key-note speakers are already confirmed.</p> <p><u>Submitted abstracts</u> GR reported that 28 abstracts had been submitted on Monday morning, May 4. There is a good mix, some 2/3 project-internal and 1/3 external. KR said that over-arching requirements on the abstracts are quality, external/project-internal balance and a good coverage of the EFORWOOD issues.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - The deadline for project-internal abstracts was prolonged until May 15. - There should be 12 presentations (abstracts) for each session and two (or maybe three) sessions. The planning should be finalized by the end of May except for identification of gaps in sustainability aspects. In case of gaps, some people outside EFORWOOD could be asked to cover special issues. - KR to approach ML for a presentation of ToSIA, Catharina Helming to present SIAT and SENSOR. <p><u>Scientific Committee workplan</u> A workplan has been set up.</p> <p><u>Conference publication</u> DMG reported that he had had no reaction from the European Journal, but was to consult Heinrich Spiecker for advice. For the EFORWOOD Week, DMG had produced a poster which he asked partners to bring home to promote the Final Conference.</p>	<p>KR</p> <p>GR</p> <p>KR, PP</p> <p>KR</p> <p>PP, DMG, Isela Ibrahimovic</p> <p>DMG</p>
5.	<p>Final reporting to the Commission</p> <p><u>Discussion on the format and content of the formal “Publishable final activity report” (for the full project duration) to the Commission</u> KR had produced a draft structure for this report including responsible persons to coordinate the writing of the different paragraphs. The deliverables listed in the draft are as per now.</p> <p>GR will distribute the instructions for reporting of Year 4 and Final reporting as soon as we know if the project will be prolonged or not, so we know what period to report.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - KR to distribute the list asking the WP-Leaders if the reports are acceptable to publish in EFI’s publication series on EFI’s webpage as they are or whether some need to be “washed” first. When OK, they will be sent to EFI for publication by GR. - If an author does not accept publication, only the title and reference to the report should be published on EFI’s webpage. 	<p>KR</p> <p>GR</p> <p>KR, GR</p>
6.	<p>FTPC2009, Stockholm, November 9-11, 2009</p> <p><u>Planning of the EFORWOOD Side Event (Nov. 9 a.m.)</u></p> <p>Decisions:</p> <ul style="list-style-type: none"> - A format with two similar sessions. 	

	<ul style="list-style-type: none"> - KR and DMG to choose speakers. - To install a laptop for ToSIA demonstration/training purposes and to hang a poster, both in the lobby of the event. If possible during the afternoon of Nov. 9 and also on Nov. 10. 	KR, DMG KR, DMG
7.	<p>Post EFORWOOD activities</p> <p><u>Management of EFORWOOD knowledge</u></p> <p>KR and ML had drafted a paper based on a document by Arie Hooimeijer (AH) from May 6, 2008, and commented by ML on September 7, 2008, which was revised by KR and ML after a phone meeting with AH on April 23, 2009. The draft focuses on the following aspects:</p> <ul style="list-style-type: none"> - ownership of the products, - access rights in the public domain towards the various deliverables, - future quality control of the application of the various deliverables to prevent any abuse, - future maintenance of the products after finalising the project, - knowledge dissemination towards the various target groups. <p>Decisions:</p> <ul style="list-style-type: none"> - To check that any post EFORWOOD activities fit to what has been agreed on in the Consortium Agreement about Intellectual Property Rights etc. - To add the Portal among the major deliverables. - To start in an informal way, probably in order to later form a ToSIA Association consisting of EFORWOOD partners and ToSIA users. - To use EFI as the administrative office, at least temporarily, of a possible ToSIA Association. Membership will involve a fee to cover the financing of the administrative office. - To have a lawyer review any final agreement on how to manage EFORWOOD knowledge. - To let KR and ML proceed in this matter. 	KR, GR KR KR, ML KR, ML KR, ML KR, ML
8.	<p>Next IP Board meetings</p> <p>Decided:</p> <ul style="list-style-type: none"> - June 10 at 13:00 CET (telephone conf.) - July 8 at 13:00 CET (telephone conf.) - September 1 at 13:00 CET (telephone conf.) - September 21/22 (during the EFORWOOD Week in Uppsala, Sweden) - October 14 at 13:00 CET (telephone conf.) - November 25 (Block the whole day for a possible physical meeting. DMG has invited us to Dublin but no decision yet.) 	KR
9.	<p>Any other business</p> <p><u>Budget matters</u></p> <p>KR listed the following budget changes announced:</p> <p>INRA to FCBA (internal shift) UMB to EFI (internal shift, adjustment in the Cost statement/Form C) ALUFR (additional manmonths?) FVA (additional manmonths?) IFER (additional manmonths?) VTT (Katri Behm's work; formal request needed) KCL to VTT (merger to come) Skogforsk has clear claims.</p>	

	<p>Funds available:</p> <ul style="list-style-type: none"> - There is a total of 62.000 euros available for budget changes in the Coordinator's fund. - A total of 31.000 euros indicated to be allocated to M5 (FCBA). - Remains a total of 31.000 euros, which have not yet been allocated. - InnovaWood has a fund of 40.000 euros for the Final Conference and for publications. <p>Decisions:</p> <ul style="list-style-type: none"> - The coordinator to make a request for a half-year financial statement (Months 37-42) and forecast (Months 43-48) from partners in order to be able to plan for budget reallocations for the remaining part of the project. Deadline for delivery: June 8. <p><u>Educational and training material</u></p> <p>DMG announced plans for a training session especially for external users. For that purpose the same educational material as for the FTP Side event could be used. ML reported that he had had a one-week training session with the Latvian partner, which had been very successful, and that he preferred to organise the training to last for at least 1-2 full days.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - Not to plan for any external M6 event apart from the EFORWOOD side event at the FTPC2009. - To plan for an internal M1 + M6 event. 	<p>KR</p> <p>All</p> <p>DMG</p> <p>ML, DMG</p>
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Date as above.



Gunilla Rodfors



Kaj Rosén