

## Best Practice cases in VET - Switzerland (Partners: BFH)

### Fork lift course - Higher Technical Schools HF Wood Biel

**Duration: 4 days**

This course is run by - Higher Technical Schools HF Wood Biel. It is offered by the Higher Technical Schools HF Wood in Biel. It is integrated into the Swiss VET system as a certificate course for professionals. The course is recognised by the Swiss Accident Insurance Fund (SAIF). The level of this course is equivalent to level 2 to 3. The course is mainly attended by professionals who use the aforementioned certificate for their future in work (Persons who have to handle fork lift machinery).

The study is aimed to professionals having a position in production or transportation. The aim is to give them the necessary qualifications for fork lift handling.

The objective is to give the participants theoretical and practical knowledge in the following fields:

- Techniques in using different kind of fork lifts
- Intra-company transport
- Rights and duties
- Driving exercises

**Learning Outcomes:** The learner will be able to get into a professional career using the skills learned.

**Teaching Methodology:** It is based on classroom activities and field work.

#### **Assessment methods/Assessment criteria:**

The final test is written and a practice exam is also obligatory. The assessment criteria are partly worked out from the SAIF monitored by the UoAS. The quality assurance will supervised by SAIF.

#### **Why this is an example of Good Practice:**

**Course provider's view:** This course is of benefit because it provides on-the-job safety

**Participant's view:** It gives the opportunity to trainees to extend their capabilities within their job

**Industry's view:** The course makes up for the lack of qualified persons which are authorised to handle fork lift machinery

**Quality Assurance:** The quality assurance will supervised by the Swiss Accident Insurance Fund (SAIF)